

Turner Englehart

From: Ellie Myers
Sent: Monday, November 10, 2025 13:39
To: tomrayner2@gmail.com
Cc: Jessie Rosenow; Turner Englehart; Permits CDS
Subject: RE: Shoreline Exemption Permitting

Follow Up Flag: Follow up
Flag Status: Flagged

Tom,

We can go ahead with the intake for these two permits while you sort out access with Public Works.

Turner, please proceed with this project.

Thank you!



Ellie Myers

(she/her/hers)

Planner I | **Kittitas County Community Development Services**

411 N Ruby Street, Suite 2 Ellensburg, WA 98926

P: 509-962-7048 | E: ellie.myers@co.kittitas.wa.us

<https://www.co.kittitas.wa.us/>

If this is about a Public Records Act request, please go to <http://www.co.kittitas.wa.us/request/default.aspx> and fill out a request for public records through the GovQA portal.

From: Ellie Myers <ellie.myers@co.kittitas.wa.us>
Sent: Monday, November 10, 2025 12:16 PM
To: tomrayner2@gmail.com
Cc: Jessie Rosenow <jessie.rosenow@co.kittitas.wa.us>; Rebecca Cruse <rebecca.cruse.pw@co.kittitas.wa.us>; Turner Englehart <turner.Englehart@co.kittitas.wa.us>; Permits CDS <permits@co.kittitas.wa.us>
Subject: RE: Shoreline Exemption Permitting

Good afternoon Tom,

I am looping in Rebecca over at Public Works to assist with your questions regarding the access. I will check with my planning manager about whether we can proceed with this intake while you work out access when he is back from lunch.

Best!



Ellie Myers

(she/her/hers)

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411 N Ruby Street, Suite 2 Ellensburg, WA 98926

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From: tomrayner2@gmail.com <tomrayner2@gmail.com>

Sent: Monday, November 10, 2025 12:12 PM

To: Permits CDS <permits@co.kittitas.wa.us>

Cc: Jessie Rosenow <jessie.rosenow@co.kittitas.wa.us>; Ellie Myers <ellie.myers@co.kittitas.wa.us>

Subject: RE: Shoreline Exemption Permitting

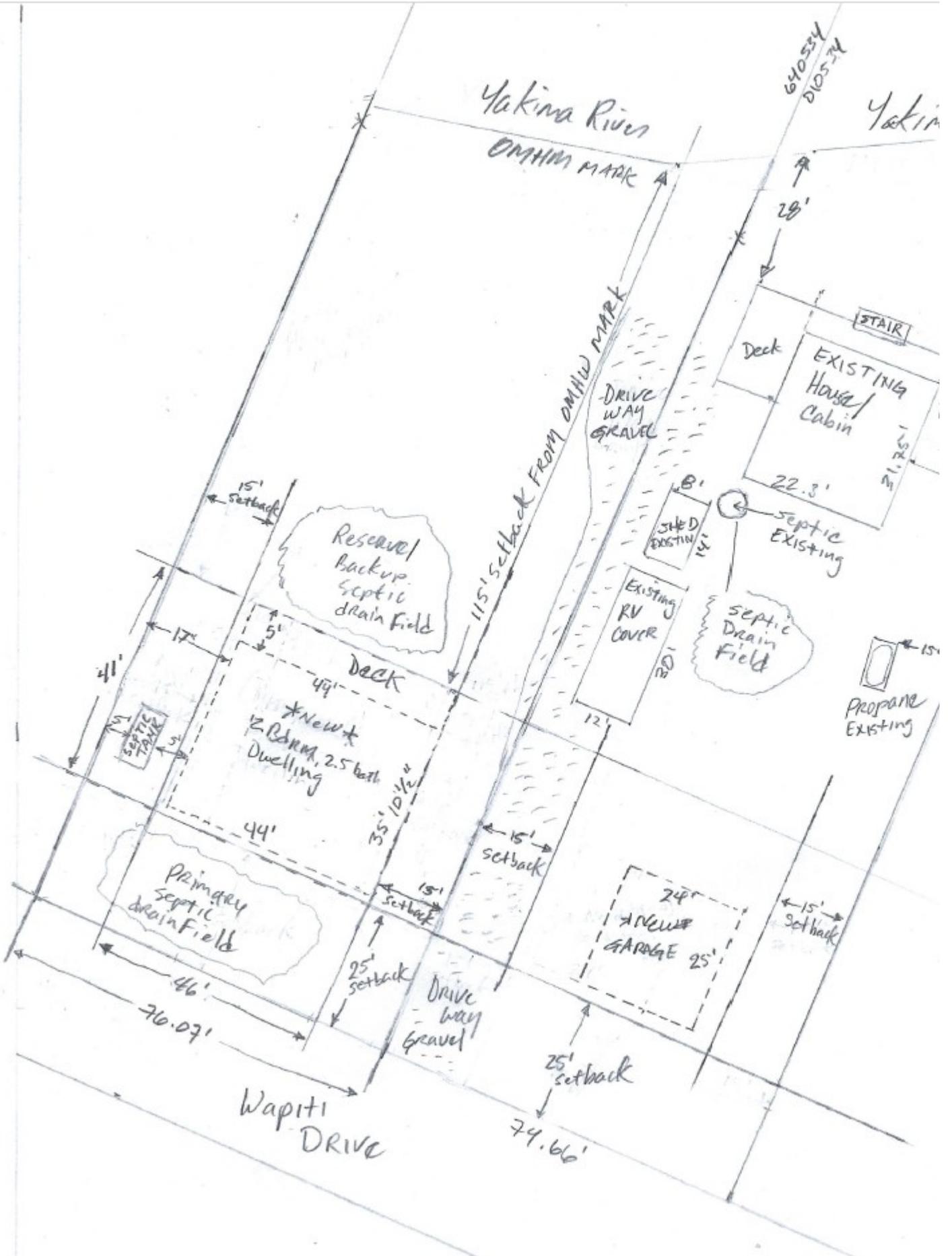
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Hi there – I had a chance to evaluate property over this past weekend. I think with power pole, hydrant, etc all in tough spot, my best bet is going to be some type of access easement filed between my lots 010534 providing easement to 640534.

Would the planning team there with Kittitas County have any immediate concern or special guidance with me pursuing this route?

Thank you so much for input.

-Tom



Tom Rayner
m: 206.605.8200
e: tomrayner2@gmail.com

From: Permits CDS <permits@co.kittitas.wa.us>
Sent: Friday, November 7, 2025 9:15 AM
To: tomrayner2@gmail.com
Cc: Jessie Rosenow <jessie.rosenow@co.kittitas.wa.us>; Ellie Myers <ellie.myers@co.kittitas.wa.us>
Subject: RE: Shoreline Exemption Permitting

Hello Tom,

Access in this case would mean a driveway normally. We do see a gravel driveway on one parcel, but where the new dwelling is we do not see access for that one.

Best to you 😊

Turner Englehart

Permit Technician
Kittitas County Community Development
411 N Ruby St, Suite 2
Ellensburg, WA 98926
509-962-7506
turner.englehart@co.kittitas.wa.us

To schedule inspections: <https://www.co.kittitas.wa.us/cds/building/inspection-request.aspx>

To view permit or inspection status: <https://co-kittitas-wa.smartgovcommunity.com/ApplicationPublic/ApplicationHome>

To request design criteria/snow loads: <https://www.co.kittitas.wa.us/cds/building/cgdc-form.aspx>

If this is about a Public Records Act request, please go to <https://www.co.kittitas.wa.us/request/default.aspx> and fill out a request for public records through the GovQA portal.

From: tomrayner2@gmail.com <tomrayner2@gmail.com>
Sent: Friday, November 7, 2025 09:10
To: Permits CDS <permits@co.kittitas.wa.us>
Cc: Jessie Rosenow <jessie.rosenow@co.kittitas.wa.us>; Ellie Myers <ellie.myers@co.kittitas.wa.us>
Subject: RE: Shoreline Exemption Permitting

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Hi there Turner – thank you so much for the note. Can you tell me what you mean by “access”? I not sure what that means but totally happy to add. Does it just mean how would we get into the dwelling 😊? Like the doors etc?

Thank you so much for quick response.

Tom Rayner
m: 206.605.8200
e: tomrayner2@gmail.com

From: Permits CDS <permits@co.kittitas.wa.us>
Sent: Friday, November 7, 2025 8:38 AM
To: tomrayner2@gmail.com
Cc: Jessie Rosenow <jessie.rosenow@co.kittitas.wa.us>; Ellie Myers <ellie.myers@co.kittitas.wa.us>
Subject: RE: Shoreline Exemption Permitting

Hello Tom,

We received your online submissions for the two shoreline exemptions. I ran your submissions by one of our planners and they only have one question at this time. They are wondering what the access for the new single-family residence is going to be. Currently the front yard on that side only shows a septic drain field. We will need the access for that new dwelling marked on the site plan.

Best to you,

Turner Englehart

Permit Technician
Kittitas County Community Development
411 N Ruby St, Suite 2
Ellensburg, WA 98926
509-962-7506
turner.englehart@co.kittitas.wa.us

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<https://www.co.kittitas.wa.us/request/default.aspx> and fill out a request for public records through the GovQA portal.

From: tomrayner2@gmail.com <tomrayner2@gmail.com>

Sent: Thursday, November 6, 2025 18:54

To: Permits CDS <permits@co.kittitas.wa.us>

Subject: Shoreline Exemption Permitting

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Hi,

A CDS application form was submitted you view your teams current task at <https://lf-app-16-03/Forms/Home/Tasks> from the **Chrome** browser

Instructions:

1. Upon navigating to Laserfiche Forms, select "Sign in with Window Authentication"
2. then select "Unassigned Tasks" from the menu to the left.
3. You can choose to assign any outstanding tasks to yourself or you can simply click on task title to process the application.
4. If appropriate, download the application files uploaded by the submitter.
5. Fill out the bottom section "Technician Review" as necessary, and choose the correct submission option below.